



MEMORANDUM

July 2, 2012

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[www.ncaa.org](http://www.ncaa.org)

TO: Men's Basketball Regional Advisor Applicants.

FROM: John W. Adams  
National Coordinator of Men's Basketball Officials.

SUBJECT: Two Open Positions for Regional Advisors to the National  
Coordinator of Men's Basketball Officials.

We are accepting applications for two (2) Regional Advisor positions that are currently open. You will find the job descriptions for these positions below.

Each applicant should include the following information when submitting their resume.

- A brief resume outlining their experience as it relates to basketball officiating and/or basketball officiating management.
- A brief statement as to why they should be considered for the position.
- Three basketball officiating references.

Please email your information to [DIMBBOfficials@ncaa.org](mailto:DIMBBOfficials@ncaa.org) and [jwasports1@aol.com](mailto:jwasports1@aol.com) no later than 5 p.m. Wednesday, July 18.

Should you have any questions please contact Byron Hatch ([bhatch@ncaa.org](mailto:bhatch@ncaa.org)) or John W. Adams ([jwasports1@aol.com](mailto:jwasports1@aol.com)).

JWA:jjr

National Collegiate Athletic Association

*An association of over 1,200 members serving the student-athlete*  
Equal Opportunity/Affirmative Action Employer

**NCAA MEN'S BASKETBALL OFFICIATING  
REGIONAL ADVISOR  
JOB DESCRIPTION**

The NCAA shall select two (2) Regional Advisors to the National Coordinator of Men's Basketball Officials ("Regional Advisor") via an independent contractor services agreement to support the coordination of its men's basketball officiating program and evaluation of Division I men's basketball officials. The Regional Advisor shall assist the National Coordinator to further the NCAA's ongoing commitment to improving the overall quality and consistency of officiating throughout collegiate men's basketball. Additionally, the Regional Advisor will assist the National Coordinator and support the NCAA Division I Men's Basketball Committee in the identification, training, selection and evaluation of officials for the Division I Championship.

The Regional Advisor's duties and responsibilities include, but are not necessarily limited to the following:

- Monitor and evaluate officials to ensure proper application of the points of emphasis as defined by the NCAA Men's Basketball Rules Committee.
- Serve in a consultative capacity to the national coordinator of officiating in connection with the selection, assignment and advancement of game officials during the Division I Men's Basketball Championship as well as other officiating matters.
- Attend a regional officiating clinic where the National Coordinator will present to the Division I, II and III conference coordinators of officials, outlining the new rules, points-of-emphasis, mechanics and other officiating matters. Throughout the season, work regularly with the National Coordinator and Division I conference coordinators of officials, as appropriate, to assure the most consistent and effective teaching and communication is being utilized in developing the available "pool" of officials.
- Evaluate regular-season game video and send suggestions to the National Coordinator for the development and enhancement and maintenance of the NCAA officiating website.
- Maintain a heightened degree of diligence and awareness regarding any semblance of gambling influence, by or among officials, whether real or perceived, at all times.
- Participate in the in-season teleconferences with the conference coordinators of officials and participate in teleconferences with the National Coordinator.
- Attend the coordinators of officials meeting in September each year and attend at least one regional officiating clinic each fall.
- Responsible for miscellaneous projects as assigned by the National Coordinator.